

**Early Childhood Lead Teacher / Director**

Inner North Playschool Inc

Ainslie, Canberra ACT

* Early Childhood Teacher
* 3-5 years teaching experience; Director experience highly desirable
* Part-time – 14 hours per week, teaching 48 weeks per year (session times terms are Tuesday and Wednesday 9:30am-1:30pm)
* Attractive salary based on experience

A rare opportunity for an experienced Early Childhood Educator to lead the future direction of one of Canberra’s top playschools!

The Inner North Playschool Inc. Committee is seeking an exceptional leader and inspiring educator to be our Early Childhood Lead Teacher / Director from 2025.

This is a permanent part-time role consisting of 8 hours face to face teaching for children aged 3 – 4 years (Tuesday and Wednesday, 9:30am-1:30pm) and the remaining hours for Director’s duties and class preparation, set up and pack up.

**About Inner North Playschool**

Inner North Playschool began life as the Reid Playschool in 2000 and changed its name to Inner North Playschool in 2009 when it relocated to Ainslie.

Inner North Playschool provides early childhood education for 3 and 4 year olds in the ACT. Our aim is to enrich each child’s development in a safe and nurturing environment while having fun. We develop the abilities and skills of each child and assist them in the transition to preschool.

Inner North Playschool runs two educational sessions per week (Tuesday and Wednesday, 9:30am-1.30pm) and offers children a mix of free and directed activities. We are a small team that works in a warm, cooperative and safe environment where staff and parents and carers work together to provide a developmentally appropriate program for young children.

**About the role**

As Early Childhood Lead Teacher / Director you will:

* Take principal responsibility for managing the playschool
* Lead the future direction of the playschool in collaboration with the Committee, staff, children and families
* Plan, implement and evaluate a fun and exciting educational program for up to 20 children (aged 3 – 4 years)
* Manage and lead assistant teacher/s in delivering the educational program
* Build and maintain strong relationships with staff, children and families
* Collaborate closely with the Committee and business manager on enrolments and financial management of the playschool
* Review, maintain and implement policies and procedures, and ensure compliance with child protection policies

**About you**

To apply for this role you must have:

* Bachelor of Education or Graduate Diploma in Education (Early Childhood). Applicants without an Early Childhood qualification will be considered, but will be expected to gain an Early Childhood qualification within an agreed timeframe.
* Current Working with Vulnerable People registration for ACT
* Current First Aid and Asthma and Anaphylaxis certificates
* A minimum of three years full-time teaching experience

**Benefits**

* Rewarding work with children in an inclusive and friendly workplace
* Attractive and competitive salary based on experience
* Paid preparation time and flexible work arrangements outside of face to face educational sessions
* Free onsite parking

Please visit our website to find out more and view the Position Description: <https://www.innernorthplayschool.org/>.

**Applications close: Sunday, 3 November 11:00pm**

To apply please submit a cover letter outlining your suitability for the role and addressing the tasks outlined in the Position Description, with your current resume, to the President via innernorthplayschool@gmail.com.

Your application must include the details of three professional referees, one of whom must be your current employer.

**ALL QUERIES** to be directed to the President via innernorthplayschool@gmail.com.